

JIMGOS MAINTENANCE LTD

TASK-SPECIFIC METHOD STATEMENTS - GAS AND ELECTRICAL RAMS

Constructionline Gold Compliance Document 9

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CONTROLLED DOCUMENT

Document control and approval

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1.0	1 August 2026	Initial controlled issue	Joseph Olugosi / J.O

Important implementation note: This document becomes operational evidence only when approved, communicated, implemented and supported by the referenced records. Fields in square brackets must be completed with genuine information before submission.

General pre-start requirements

- Confirm work order, access, occupants, vulnerabilities, asbestos information and emergency arrangements.
- Verify operative competence, Gas Safe categories or electrical qualifications as applicable.
- Review the task risk assessment, manufacturer instructions, SDS/COSHH and site rules.
- Inspect tools, PPE, test instruments and calibration status; establish barriers and protect finishes.
- Brief all persons; record changes using a dynamic assessment; stop if scope or conditions are unsafe.

Method statement A - domestic gas maintenance

1. Report to the responsible person, confirm appliance/scope and visually assess the work area, ventilation, flue route and signs of unsafe conditions.
2. Check asbestos information before disturbing building fabric or legacy appliance components.
3. Position barriers, ventilation and fire extinguisher as appropriate; protect occupants, surfaces, children and pets.
4. Confirm emergency gas control location. Test for gas escape where required. Isolate gas and electricity using approved procedures; lock off electrical supplies and prove dead.
5. Service, diagnose or repair only within the engineer's Gas Safe competence and manufacturer instructions. Use correct components and maintain cleanliness of seals and combustion areas.
6. On reassembly, complete tightness/soundness checks and leak testing as applicable. Restore supplies in a controlled sequence.
7. Complete appliance safety, combustion, flue, ventilation, operating-pressure and functional checks required by legislation, standards and manufacturer instructions, using a calibrated analyser.
8. Classify and deal with unsafe situations under the current Gas Industry Unsafe Situations Procedure. Do not leave an unsafe appliance operational. Explain warnings and obtain signatures where practicable.
9. Remove waste safely, reinstate covers/guards, clean the area and demonstrate operation to the responsible person.
10. Complete job record, readings, parts, defects, warning notices and certification. Report any follow-on work.

Gas hold points

- No intrusive work until asbestos information is satisfactory.
- No gas-on testing until joints and assembly are confirmed.
- No handover until combustion/flue/ventilation and functional checks are satisfactory.

Method statement B - electrical installation/alteration

11. Confirm design, circuit, protective device, earthing/bonding, prospective fault current, environmental classification and certification route.
12. Survey for asbestos and concealed services. Agree isolation and outage with occupants/client.
13. Identify every supply, isolate, secure with personal lock and warning, prove the tester, prove dead at the point of work and re-prove the tester. Treat conductors as live until proven dead.
14. Set barriers and maintain safe access. Mark routes in prescribed zones and detect concealed cables/pipes before drilling.
15. Install containment, cables, accessories and equipment to design, manufacturer requirements and BS 7671. Maintain segregation, bend radii, mechanical protection and fire stopping.
16. Terminate using correct preparation and torque; record torque where specified. Ensure CPC continuity and enclosure integrity.
17. Before energisation, complete dead tests appropriate to the work, including continuity, insulation resistance and polarity. Resolve defects.
18. Reinstate covers, labels and barriers. Energise in a controlled manner and complete live tests including earth fault loop impedance, prospective fault current, RCD/RCBO operation and functional testing as applicable.
19. Compare results with design and permitted values. Do not leave unsafe or incomplete work energised.
20. Issue the correct certificate/report, circuit schedules, test results and defect information; hand over operating information and leave the area clean.

Electrical hold points

- No drilling until service detection and asbestos review are complete.
- No conductor handling until safe isolation is verified.
- No energisation until dead tests, inspection, covers and protective devices are satisfactory.
- No handover until live tests and certification are complete.

Emergency arrangements

Gas escape: do not operate electrical switches, extinguish flames, ventilate, isolate at the emergency control where safe, evacuate and call the National Gas Emergency Service on 0800 111 999. Fire or immediate danger: call 999. Electric shock: isolate supply without touching the casualty directly, call 999 and provide first aid/CPR/AED within competence.

Job	RAMS version	Site changes	Supervisor acceptance	Operatives briefed/signatures

Approval

Name	Role	Signature	Date
Joseph Olugosi	Managing Director	J.O	1 August 2026